# 2022
# VERTI-SHEER SHADES
## PRICE GUIDE

window fashions™

For orders, please submit
the online orders on **www.htwfonline.com**,
email it to **emailorder@richview.com**
or fax it to **626-839-8861**

Price Guide is also available online, please visit
**www.htwfonline.com**.

**Customer Service Department**
Monday ~ Friday 6:00Am - 5:00 PM PST

**Will Call Hours**
Monday ~ Friday 9:00 AM - 3:30 PM PST

Phone: **626-839-8866**
Toll Free: **800-879-9512**
770 S. Epperson Dr.
City of Industry, CA 91748

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**Price/ Quotation**

All HT window fashions™ (HT) products and parts pricing are FOB City of Industry, not including freight. The price is subject to change without notice.

To ensure order accuracy, complete order options and specification information, please use the HT order form. The HT ORDER FORM can be found on the lastest page of the price book and on the HT website at www.htwfonline.com.
Make copies to get additional blank order forms when needed.

**How to submit your orders**

- **Online orders**
  Online ordering is available on the HT website www.htwfonline.com with your dealer login ID and password.
  You will receive the order confirmation via email within 24 hours after order submitted.
  The HT online ordering system provides you the convenience, accuracy, and expediency. Please call HT customer service to obtain the dealer login ID and password.

- **Email Orders**
  Dealers are able to download order form from www.htwfonline.com, then complete the order form and submit it to emailorder@richview.com.

- **Fax Orders**
  Faxed orders will be confirmed within 24 hours. Fax number is 626-839-8861.

**Cancellation or Change Order**

IMPORTANT! Due to the customized nature of our products, we can not accept changes or cancellations after orders have been put into production.

**Order Tracking and Status**

Order confirmations are sent via email within 24 hours of placing order. Please make sure you have your email on file with HT. Faxed confirmations are available upon request only. To track your order or check the status of your order, please contact customer service with your work order number.

**Lead Time**

Typically, custom orders (less than 15 units) are manufactured and shipped within 5 business days. All custom and stock orders are subject to inventory availability. Orders placed after 2:30 p.m. PST are considered as next day business.

## Contractor Quote/Commercial Quote

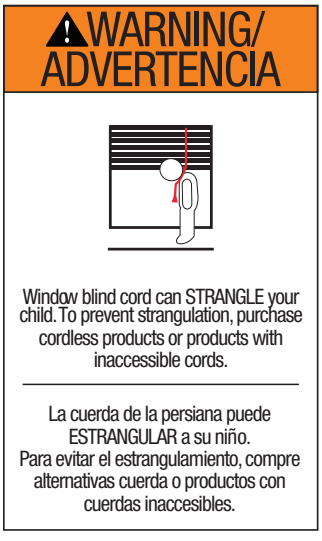
HT window fashions™ (HT) is an industry leader in providing medium and large contract/commercial quotes.

**Contract/Commercial Quotation Requirements**

- Minimum quantity for cellular shade and others: 15
- All stock shade quotes are valid for 3 days only.
- All custom shade quotes are valid for 90 days only.
- Expired quotes are subject to a 0.5% increase per month.

**Quote policy**

- HT does not guarantee stock shade availability in all sizes. Order quantities are subject to final confirmation.
- Shipping date will be confirmed upon placement of order and is dependent on stock availability, total units, production and scheduling considerations.
- Quoted price does not include tax.
- Any change, including but not limited to size, color, controls, quantity, ship to location, ship date or number of
  the shipments, may result in a change in price.
- Deposit may be required.



**STANDARD SHIPPING & HANDLING, DELIVERY & FREIGHT POLICIES:**

- $6.00 freight charge per unit for the Verti-Sheer shade.
- The minimum freight charge is $15.00 per order.
- Oversize (94" or above) charge is $85.00 per shipment without quantity limit. Oversize charge is in addition to the freight charge.
- For express shipment, shipment to Alaska, Hawaii and foreign countries, freight will be quoted separately.
- Freight collect and using preferred carrier is optional.
- Next Day, 2nd Day Air and 3 Day select shipping options are available. Actual freight will be applied.



**FREIGHT DAMAGE AND SHORTAGES:**

Please inspect all shipments immediately and carefully. Please report damages and shortages on the delivery receipt and notify HT customer service within 48 hours. No freight damage claim will be accepted after 30 days from shipping.

| **REPAIR CHARGES FOR VERTI SHEER SHADES** | |
|---|---|
| Shorten height | $40.00 per shade |
| Cut down width | $25.00 per shade |
| Repair carrier and spacer | $20.00 per shade |
| Change control position | $25.00 per shade |

****NOTE:** All repair charges do not include freight. Standard shipping charges will be applied.

**RUSH ORDER SURCHARGES:**

- Rush orders are subject to inventory availability and production schedule.
- Same day rush must be submitted by 10 a.m. PST to be processed that business day.
- 24 and 48 hour rushes must be submitted by 2:30 p.m. PST to be processed that business day

| **RUSH OPTIONS** | **SURCHARGE** |
|---|---|
| Same day production rush | $40.00 / PC |
| 24 hour rush | $15.00 / PC |
| 48 hour rush | $8.00 / PC |

### Verti Sheer Fabric Options and Color Coordination

| Opacity | Fabric Color Code | Fabric Color Name | Fabric Name | | Lamination Backing Material | Headrail and Wand |
|---|---|---|---|---|---|---|
| | | | Illusion | Venetian | | |
| Light Filtering | 001 | Cotton | √ | √ | 001 | 001 White |
| | 021 | Gray Sheen | √ | √ | 021 | |
| | 069 | White Dove | √ | N/A | 069 | |
| | 519 | Stick & Stone | √ | N/A | 519 | |
| | 662 | Magnet Gray | √ | √ | 662 | |
| | 695 | Shell | N/A | √ | 519 | |

### Size Limitation

| | |
|---|---|
| Minimum Width | 16" |
| Minimum Height | 36" |
| Maximum Width | 144" |
| Maximum Height | 118" |

### Product Specification

| | |
|---|---|
| Minimum Mounting Space | 2-1/4" D |
| Minimum Flush Inside Mounting Space | 4-3/4" D |
| Mounting Bracket Length | 4-1/2" L |
| Spacer size | 4-1/4" |

### Standard Wand Control

| Shade Height | Wand Length |
|---|---|
| ≤ 72" | 30" |
| 72" ~ 83.9" | 36" |
| 84" ~ 97.9" | 48" |
| 98" ~ 118" | 60" |

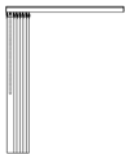
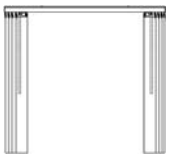
### Bracket Quantity

| Shade Width | # of the brackets |
|---|---|
| ≤ 78" | 2 |
| 78" ~ 116.9" | 3 |
| 117" ~ 144" | 4 |

### Deductions on the finished shades

| | Inside Mount | Outside Mount |
|---|---|---|
| Width | 1/4" | None |
| Height | 1/2" | None |

### Configurations and features

| Operation | Standard | | Center Split | Stack At Will |
|---|---|---|---|---|
| | Left Stack | Right Stack | | |
| Stack Location |  | |  | |
| Wand Location | Left | Right | Center | Both left and right sides |
| Wand quantity | 1 | 1 | 2 | 2 |
| Headrail Material | Aluminum | Aluminum | Aluminum | Aluminum |

- The gap between 2 shades on the **CENTER SPLIT** system is 1/4" ~ 3/8" when vanes are open.
- The wand can stop any location on the **STACK AT WILL** system.
- The wands will be attached behind the fabric vanes to minimize the gap.
- When inside mount, the outer 2 fabric panels will touch to the side wall when closed to minimize the gap.
- The Standard Deviation for the shade height is 1/4".

### Product Care

- Wrinkles and creases may occur. It is natural for this product after transportation, installation or cleaning.
- To reduce the wrinkles, please hang it for several days to help minimizes the wrinkles.
- You may choose to steam or iron the fabric vanes.
- Spot clean. Do not recommend to laundry the fabrics vanes.

*Product specification is a subject to change without notice.

**Illusion Light Filtering**
**Venetian Light Filtering**

## Standard Shade (Left or Right Stack)

| HEIGHT TO: / WIDTH TO: | 16"- 36" | 42" | 48" | 54" | 60" | 66" | 72" | 78" | 84" | 90" | 96" | 102" | 108" | 114" | 120" | 126" | 132" | 144" | Panel |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 36" | 357 | 374 | 423 | 471 | 519 | 566 | 603 | 652 | 685 | 726 | 771 | 819 | 855 | 892 | 950 | 1000 | 1032 | 1071 | 40 |
| 48" | 371 | 403 | 458 | 508 | 549 | 603 | 649 | 700 | 721 | 758 | 795 | 844 | 892 | 939 | 987 | 1037 | 1068 | 1106 | 44 |
| 60" | 411 | 445 | 482 | 529 | 579 | 637 | 663 | 721 | 747 | 795 | 845 | 877 | 914 | 974 | 1011 | 1106 | 1176 | 1214 | 48 |
| 72" | 447 | 508 | 518 | 579 | 616 | 685 | 711 | 758 | 782 | 855 | 892 | 927 | 1000 | 1048 | 1095 | 1179 | 1261 | 1287 | 52 |
| 84" | 516 | 588 | 600 | 639 | 691 | 764 | 803 | 843 | 906 | 957 | 1021 | 1060 | 1121 | 1172 | 1225 | 1340 | 1414 | 1454 | 56 |
| 96" | 532 | 614 | 625 | 675 | 742 | 803 | 868 | 906 | 959 | 1021 | 1072 | 1132 | 1200 | 1236 | 1326 | 1468 | 1579 | 1642 | 60 |
| 108" | 561 | 639 | 664 | 722 | 792 | 868 | 918 | 957 | 1021 | 1099 | 1161 | 1200 | 1314 | 1390 | 1518 | 1632 | 1696 | 1837 | 64 |
| 118" | 590 | 675 | 691 | 764 | 829 | 906 | 969 | 1046 | 1083 | 1161 | 1229 | 1314 | 1403 | 1506 | 1683 | 1733 | 1886 | 2042 | 67 |

Manufacturer's suggested retail price

Product Info

**Illusion Light Filtering**
**Venetian Light Filtering**

## Center Split & Stack At Will

| HEIGHT TO: / WIDTH TO: | 16"- 36" | 42" | 48" | 54" | 60" | 66" | 72" | 78" | 84" | 90" | 96" | 102" | 108" | 114" | 120" | 126" | 132" | 144" | Panel |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 36" | 393 | 411 | 465 | 518 | 571 | 623 | 663 | 717 | 754 | 799 | 848 | 901 | 941 | 981 | 1045 | 1100 | 1135 | 1178 | 40 |
| 48" | 408 | 443 | 504 | 559 | 604 | 663 | 714 | 770 | 793 | 834 | 875 | 928 | 981 | 1033 | 1086 | 1141 | 1175 | 1217 | 44 |
| 60" | 452 | 490 | 530 | 582 | 637 | 701 | 729 | 793 | 822 | 875 | 930 | 965 | 1005 | 1071 | 1112 | 1217 | 1294 | 1335 | 48 |
| 72" | 492 | 559 | 570 | 637 | 678 | 754 | 782 | 834 | 860 | 941 | 981 | 1020 | 1100 | 1153 | 1205 | 1297 | 1387 | 1416 | 52 |
| 84" | 568 | 647 | 660 | 703 | 760 | 840 | 883 | 927 | 997 | 1053 | 1123 | 1166 | 1233 | 1289 | 1348 | 1474 | 1555 | 1599 | 56 |
| 96" | 585 | 675 | 688 | 743 | 816 | 883 | 955 | 997 | 1055 | 1123 | 1179 | 1245 | 1320 | 1360 | 1459 | 1615 | 1737 | 1806 | 60 |
| 108" | 617 | 703 | 730 | 794 | 871 | 955 | 1010 | 1053 | 1123 | 1209 | 1277 | 1320 | 1445 | 1529 | 1670 | 1795 | 1866 | 2021 | 64 |
| 118" | 649 | 743 | 760 | 840 | 912 | 997 | 1066 | 1151 | 1191 | 1277 | 1352 | 1445 | 1543 | 1657 | 1851 | 1906 | 2075 | 2246 | 67 |

Manufacturer's suggested retail price

Measure each window individually as sizes may vary. Measure width first, then height (length) to the nearest 1/8”. Measure width from left to right, height from top to bottom using a metal tape measure. **PLEASE DO NOT USE A CLOTH TAPE!**

**Inside Mount:**

Inside mount shades are installed inside the window frame.

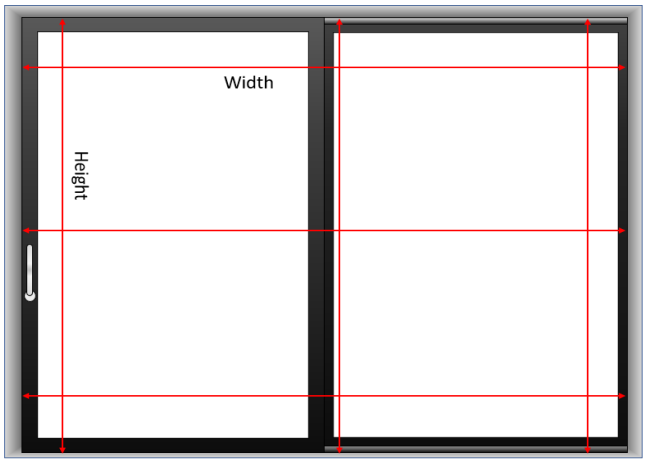
1. Measure the exact inside width of the window frame from one inside edge to the other.
   Take three measurements - one near the top, one in the center, and one near the bottom.
   Record the narrowest measurement.
2. Measure the exact height in three places: left, center and right from top edge of opening to top of sill. Record the longest measurement for the verti sheer shades.
3. Do not take deductions on inside mount measurements. The factory will take a 1/4“ allowances on the width and 1" on the height for operating clearance.
4. Measure the window diagonally in two places as shown. If the two diagonal measurements are not the same, we suggest an outside mount application for the best shade performance and appearance.

**Outside Mount:**

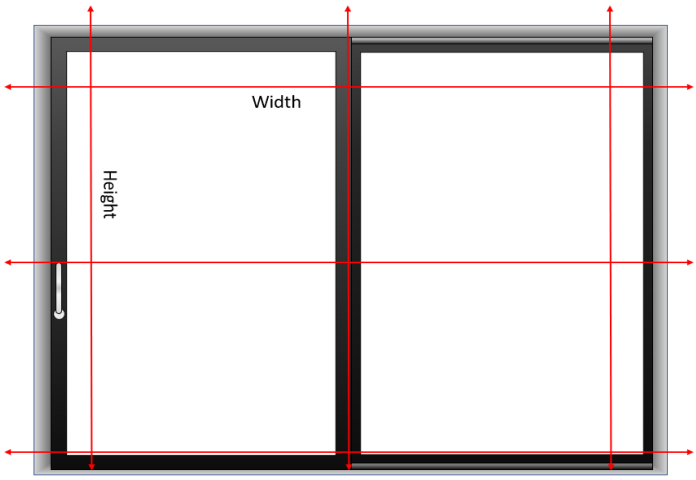
Outside mount shades are installed outside the window frame, covering an area larger than the window itself.

1. Measure the exact width of area to be covered. Be certain the measurement overlaps the window opening by at least 3” on each side to ensure privacy and light control.
2. Measure exact height to be covered, including desired overlap (usually from top edge of molding to bottom edge, or to top of sill). If there is no sill, measure to where the shade is to reach.
3. The factory does not make deductions for an outside mount.






Inside Mount (IM)




Outside Mount (OM)

For more questions about how to measure your window, please contact our customer at 1-800-879-9512.

**What is covered by warranty:**

- Warranty is offered to the original owner.
- Warranty applies only to the products properly installed in the window for where they were intended, following the installation instruction, care guide, programming instruction, and recommendations from HT window fashions.
- Warranty covers the products made and assembled solely with HT original material.
- Warranty will repair or replace the product solely at HT's option due to the defective material or poor workmanship.
- This warranty gives you specific legal rights and you may also have other rights, which vary from the state to state.

**What is not covered by warranty:**

- This warranty does not apply to any HT products damaged by accident, misuse, abuse, direct exposure to salty air or improper moisture, discoloration due to sunlight, under exposure or irregular temperature.
- This warranty does not apply to conditions caused by normal wear and tear upon the product. It does not apply to any product damaged by fire, flood, wind, rain, lightning, or other act of nature environment.
- In no event shall HT be liable for incidental or consequential damage, loss, cost, expense or fee.
- Warranty does not apply to liquidated or discontinued items.
- Warranty does not include shipping charges.

**Shipping and return fees:**

- Winthin 6 months
  HT pays for return on the reparirs within 6 months of receipt of the products. HT will ship the products back to the customers for free.
- From 6 months to 3 years (the warranty period)
  The customers are responsible for the return shipping. HT will cover the repair cost and ship it back for free.
- After the warranty expired
  The customers are responsible for all shipping and repairing charges.

* **NOTE** - The free shipping and return are valid for GROUND service only.

**How to obtain warranty service:**

Please contact HT Window Fashions customer service with the following information:

- Original sales receipt
- Model and identification numbers
- Detail description of defect

| Product | Aluminum Blinds | Cellular Shade | Verti-Sheer Shades |
|---|---|---|---|
| Warranty | Limited lifetime 3 years on the cord and cord lock | Limited Lifetime 3 years on the fabric, cord and cord lock | Limited Lifetime 3 years on the fabric |

HASSLE FREE
*Manufacturer Warranty*

HT Window Fashions™ is your one-stop destination for all your contract needs. We specialize in the verti sheer shades, aluminum blinds, and cellular shades.
We will configure the program and quote to fit your budget, time and special needs.

**We offer:**

- Quick Ship - customized or custom fabrication – shipped in 7-10 business days or less*
- Cross Dock - overseas production – 75 days*
  - Direct Import pricing on full and partial container quantities

**Lead times are confirmed based on the order size, special needs, and production schedule.*

**It is as easy as 1-2-3**

1 Submit your quote request via email, fax or phone with attention "Sales Quote"

| | |
|---|---|
| Email address | emailorder@richview.com |
| Fax | 626-839-8861 |
| Toll Free | 800-879-9512 |

We encourage you to submit quote request via email for better accuracy.

2 Our quote specialist will work with you on special needs such as products, packaging, and pricing during your bidding time.
The confirmation will be emailed back within 24 hours.

3 Please review your quote and confirm it via email or fax to give us your approval. The customer service will convert it to an order and process.

**Terms:**

- Minimum Order Quantity (MOQ) for the contractor quote is 15 units.
- All contract quotes are guaranteed for 90 days.
- When and if necessary - the quote older than 90 days are the subject to a 0.5% price adjustment per month, subject to the material cost increases.
- Deposit may be required.

**Please reach out the Contract Department for your quote.**

| | |
|---|---|
| **Email address** | **emailorder@richview.com** |
| **Fax** | **626-839-8861** |
| **Toll Free** | **800-879-9512** |

770 S. Epperson Dr.
City of Industry, CA 91748
**(626) 839-8866** **(800) 879-9512**
**(626) 839-8861 Fax**
WWW.HTWFONLINE.COM

# New Customer Application

**Legal Entity:**

- ☐ Sole Proprietor
- ☐ Corporation
- ☐ Partnership
- ☐ Limit Liabilities Company (L.L.C.)
- ☐ Other _____

**Business Operated From:**

- ☐ Retail Store Front
- ☐ In-Home Business
- ☐ Industrial Center
- ☐ eCommerce

**RICHVIEW OFFICE USE ONLY**

| | |
|---|---|
| **Acct #:** | |
| **Terr #:** | |
| **Approval:** | |

Estimated Monthly Purchases: $ _____ # Locations: _____ # Employees: _____

***General Information***

| | | | |
|---|---|---|---|
| Legal Name | | Phone | |
| Trade Name (DBA) | | Fax | |
| Address | | Website | |
| City, State, Zip | | E-Mail | |
| Years in Business | | Fed.ID | |

***Personal Information of President, Owner, CEO, Partners***

| | | | |
|---|---|---|---|
| Name & Title | | Name & Title | |
| Home Address | | Home Address | |
| City, State, Zip | | City, State, Zip | |
| Cell/E-mail | | Cell/E-mail | |
| Social Security | | Social Security | |

***Bank References***

| | | | |
|---|---|---|---|
| Name | | Name | |
| Address | | Address | |
| City, State, Zip | | City, State, Zip | |
| Account No. | | Account No. | |
| Phone | | Phone | |
| Fax/E-Mail | | Fax/E-Mail | |

The undersigned hereby authorize HT window fashions™ to review any information provided for the purpose of establishing credit. It is agreed that the undersigned will hold harmless the companies engaging in the exchange of such information and understands that the information provided is used for credit worthiness as a routine business practice. I also authorize release of my credit information to a credit service agency for the purpose of establishing an account with HT window fashions™.

_____ Authorized Signature

_____ Company Name

_____ Print Name

_____ Date

**IMPORTANT! Application Cannot Be Processed Without Customer Signature**

| | |
|---|---|
| **TERMS** | Due and payable in full within established time from date of invoice unless otherwise agreed upon in writing. |
| **LATE PAYMENT** | Past due amounts are subject to late payment service charges of 1.5% per month, HT reserves the rights to hold customer orders, switch payment terms, submit delinquent account history and information to industry credit agencies, and pursuit legal actions. |
| **NSF CHECKS** | A service charge of $30 will be applied to each returned check. |
| **RETURNS** | No returned goods will be accepted without authorization and freight charges must be prepaid by customer. HT does not accept returns other than stock blinds. HT only accepts stock blinds returns when all the following conditions are present: Merchandise (s) with un-opened boxes and not cut downs; HT must receive the return merchandise (s) within 14 days from the invoice date. Note: All returns are subject to a 20% restocking fee. |
| **FREIGHT DAMAGE CLAIMS** | Customer assumes full responsibility of all goods when goods are received and signed for by Customer or Agent (**including any obvious or hidden freight damage if Supplier is not notified within 48 hours**). |
| **TITLE** | Title to any and all goods or materials hereafter purchased shall remain with Supplier until the full purchase price has been paid. |
| **FAILURE TO PAY OR INSOLVENCY** | Failure by customer to pay any part of the purchase price when due, or in the event that proceeding in bankruptcy, receivership, or insolvency are instituted by or against Customer or his property, supplier may, at its option, cause the entire unpaid balance to become due and immediately payable, and supplier shall have the right to enter at anytime without notice upon the premises where any of the materials purchased by Customer are located. Customer hereby expressly waives any right to action which may occur by reason on the entry for taking possession of or the selling of said materials and agrees to pay all costs incurred with respect thereto including service charges, all 3rd party collection fees, finance charges, reasonable attorney's fees and court costs. |
| **ENTIRE AGREEMENT** | This Agreement covers all materials which Customer may hereafter acquire at any time from Supplier. This contract constitutes the entire Agreement with Supplier. No waivers or modifications shall be valid unless the same are in writing and executed by both parties hereto. This contract shall apply and accrue to the benefit of, and be binding upon, the heirs, executors, administrators, successors, and assigns of the respective parties. This Agreement applies to all invoices involving labor, product or services rendered by Tehdex Corp. |
| **LITIGATION** | In the event of any litigation arising out of this agreement, Supplier shall be entitled to its reasonable costs and expenses incurred including attorney's fees. |
| **STATE LAWS** | This Purchase Agreement shall be governed by the laws of the States of California. |
| **RECEIPT OF A COPY** | Customer hereby acknowledges the receipt of a copy of this Agreement at the time of its execution. |

By: _____ Company Name: _____

(signature)

Position: _____ Date Accepted: _____

| | |
|---|---|
| Name | |
| Address | |
| City, State, Zip | |
| Account No. | |
| Phone | |
| Fax/Email | |

| | |
|---|---|
| Name | |
| Address | |
| City, State, Zip | |
| Account No. | |
| Phone | |
| Fax/Email | |

| | |
|---|---|
| Name | |
| Address | |
| City, State, Zip | |
| Account No. | |
| Phone | |
| Fax/Email | |

| | |
|---|---|
| Name | |
| Address | |
| City, State, Zip | |
| Account No. | |
| Phone | |
| Fax/Email | |

## Financial Information

| Assets | |
|---|---|
| Cash | $ |
| Receivables | $ |
| Inventory | $ |
| Fixed Assets | $ |
| Land | $ |
| Other Assets | $ |
| Total Assets | $ |

| Liabilities | |
|---|---|
| Accounts Payable | $ |
| Short Term Debt | $ |
| Interest Payable | $ |
| Tax Payable | $ |
| Long Term Debt | $ |
| Other Liabilities | $ |
| Total Liabilities | $ |

## Requested Terms

☐ NET 30 Day Terms ☐ Certified Funds

☐ Company Check ☐ Credit Card

**Note**: *Orders will be shipped COD until credit is established. First orders over $500.00 may require prepayment.*

By: _____ _____

Authorized Signature (Print Name) Date

## Personal Guarantee

The undersigned, in consideration of you extending credit at my request to _____(hereinafter referred to at the "Company") hereby personally guarantee to you payment of any obligation of the Company and I hereby bind myself to pay you on demand any sum which may become due to you by the company whenever the Company shall fail to pay the same. It is understood that this guaranty shall be a continuing and irrevocable guarantee and identity for such indebtedness of the company. I do hereby waive notice of default, non-payment and extension of credit. The undersigned guarantor agrees to pay, in the event the amount becomes delinquent and is turned over to any attorney for collection, attorney's fee and all attendant collection costs. It is understood that this guaranty may be enforced without first having to sue the corporation of business which has incurred the debt. For purposes of the guaranty it is agreed that I will be responsible for the corporate or business debt even though my name does not appear on the invoices or billings.

By: _____ _____

Authorized Signature (Print Name) Date

Please complete and return form with a copy of your original seller's permit. **All accounts without completed forms will be charged sales tax.**

_____
Name of Purchaser

_____
Address

_____
Address

_____
City, State, Zip

I hereby certify that: I hold valid sellers permit No. _____ issued pursuant to the Sales and Use Tax Law; that I am engaged in the business of selling _____; That the tangible personal property described herein which I shall purchase from HT Window Fashions will be resold by me in the form of tangible personal property provided, however, that in the event of any such property is used for any purpose other than retention, demonstration, or display while holding it for such sale in the regular course of business, it is understood that I am required by Sales and Use Tax Law to report and pay tax, measured by the purchase price of such property.

Description of property to be purchased;_____

By: _____ Print Name: _____
(signature of purchaser or agent)

As: _____ Date Accepted: _____
(position/title)

Phone Number: _____

window fashions™

Thank you for giving us the opportunity to service your wholesale custom window covering needs. We know you have many choices when it comes to selecting a fabrication source and we will do our best to provide the highest level of quality products and services at the industry's most competitive wholesale prices. We appreciate your taking the time to complete our Customer Application Form in its entirety and we look forward to manufacturing your custom orders.

**HT Window Fashions Management**

# Thank You

# Form V - Credit Card Authorization

**HT Window Fashions**
770 SOUTH EPPERSON DRIVE
CITY OF INDUSTRY, CA 91748

PHONE: (626) 839-8866
(800) 879-9512

Authorization Form Instructions:

*Please Type "Yes" - authorize or "No" - not authorize
(If Yes - continue and sign this form below / If No - stop here)

**Contact HT Window Fashions Credit Department with any Question**

Credit Card Type: ☐) Visa ☐) Master Card ☐) American Express*

*Note: Due to higher merchant fees, payments made using the AMEX card will incur an added 1.5% processing fee.

Name on the Card: _____

Credit Card Number: _____

Expiration Date: MM/YEAR _____ / _____

AVS: (card security code) _____ For Visa, MasterCard card security code is a 3 digit code printed on the signature strip on the back of the credit card. For American Express, the code is a 4-digit number on the front of the card above the account number.

Person other than card owner authorized to approve credit card payment:

_____ _____

_____ _____

**Credit Card Billing Address:**

Street: _____

City: _____

State: _____ Zip Code: _____

Daytime Telephone Number: _____

Evening Telephone Number: _____

I authorize HT Window Fashions Corporation to charge my credit card:

_____ _____

Cardholder's Signature Date

***I authorize Credit Manager to change my terms to Credit Card. Orders will automatically be charged to Credit Card.*** ☐Yes ☐No

Please note: A 1.5% transaction fee will apply to all payments applied to past due balances

| | |
|---|---|
| **Ship To:** | |
| | Request Date: |
| | Account #: |
| | Customer Name: |
| | Phone: |
| | Email: |
| APPROVED BY: | REQUEST ARRIVAL DATE: |

## Samples

| LINE ITEM | QTY. | PRODUCT | AMOUNT | TOTAL |
|---|---|---|---|---|
| **Aluminum Blinds** | | | | |
| VSheer-SB1 | | Verti sheer sample shade - Right Stack 25" x 25" | $115.00 | |
| VSheer-SB2 | | Verti sheer sample shade - Left Stack 25" x 25" | $115.00 | |
| VSheer-SB3 | | Verti sheer sample shade - Center Split 34" x 25" | $230.00 | |
| VSheer-SB4 | | Verti sheer sample shade - Stack At Will 34" x 25 | $230.00 | |
| VSheer-BK | | Verti sheer sample book | $85.00 | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | **Sub Total** | | |

Note: The standard fabric on the sample shade is Illusion fabric in Cotton color.

## Custom Samples

| | | | | |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | **Subtotal** | | |

NOTES:

## VERTI-SHEER SHADE ORDER FORM

window fashions

770 S Epperson Dr.
City of Industry, CA 91748

TEL (800) 879-9512
FAX (626) 839-8861

CUSTOMER ID: _____
CUSTOMER NAME: _____
ORDERED BY: _____
P/O: _____
SIDE MARK: _____

SHIP TO: _____

DATE: _____
QUOTE ID: _____
PHONE: _____
FAX: _____
EMAIL: _____

### CHECK WHICH FABRIC YOU ARE ORDERING

☐ Illusion Light Filtering

☐ Venetian Light Filtering

| | FABRIC TYPE | COLOR NAME | COLOR NUMBER | ROOM | QTY | SHADE SIZE (INCHES) WIDTH | SHADE SIZE (INCHES) HEIGHT | OPTIONS: SHADE TYPE (CHECK ONE) | MOUNT | SPECIAL INSTRUCTIONS |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | Standard (Left Stack) ☐ Standard (Right Stack) ☐ Center Split ☐ Stack At Will ☐ | Inside ☐ Outside ☐ | |
| 2 | | | | | | | | Standard (Left Stack) ☐ Standard (Right Stack) ☐ Center Split ☐ Stack At Will ☐ | Inside ☐ Outside ☐ | |
| 3 | | | | | | | | Standard (Left Stack) ☐ Standard (Right Stack) ☐ Center Split ☐ Stack At Will ☐ | Inside ☐ Outside ☐ | |
| 4 | | | | | | | | Standard (Left Stack) ☐ Standard (Right Stack) ☐ Center Split ☐ Stack At Will ☐ | Inside ☐ Outside ☐ | |
| 5 | | | | | | | | Standard (Left Stack) ☐ Standard (Right Stack) ☐ Center Split ☐ Stack At Will ☐ | Inside ☐ Outside ☐ | |
| 6 | | | | | | | | Standard (Left Stack) ☐ Standard (Right Stack) ☐ Center Split ☐ Stack At Will ☐ | Inside ☐ Outside ☐ | |
| | | | | Total | | | | | | |

Page _____ of _____

**NOTES - Custom Verti-Sheer shade inside mount deduction is 1/4" on the width and 1/2" on the height.**

VERTI-SHEER SHADE ORDER FORM

Login your dealer account on www.htwfonline.com to submit and track your orders.